

ADIGUN SUKURAT TEMITOPE

E-mail Address: sukuratalabi123@gmail.com
Phone Number: 08164254073, 07088389458
Address: 15, Ayetoro Street, Sango, Ilorin Kwara State

OBJECTIVE

To provide top quality professional services in a challenging and merit driven environment with opportunity for career development.

ACADEMIC QUALIFICATION

- Primary School Leaving Certificate **2000**
- Senior School Certificate Examination (WEAC) **2006**
- Adrana Computer Centre
Certificate in Desktop Publishing **2007**

EXPERIENCE AND CAREER RESPONSIBILITIES

Bioyomi Computer Ventures,

76, Ondo Street, Ebute-Metta, Lagos State

2007-2009

Position: Desktop Publisher

Responsibilities

- ✓ Design of flyers, handbills, posters and promotional
- ✓ Design of PowerPoint layouts and word templates
- ✓ Graphic designs
- ✓ Troubleshoot and problem – solve documents of file issues
- ✓ Utilize a variety of software programs to produce projects

OK Business Center,

192, Broad Street, Lagos Island, Lagos State

2009-2010

Position: Desktop Publisher

Responsibilities

- ✓ Design of flyers, handbills, posters and promotional
- ✓ Design of PowerPoint layouts and word templates
- ✓ Graphic designs
- ✓ Troubleshoot and problem – solve documents of file issues
- ✓ Utilize a variety of software programs to produce projects

Foresight Computer Center

Legacy Energy Plaza

2015 till date

Position: Desktop Publisher

Responsibilities

- ✓ Design of flyers, handbills, posters and promotional
- ✓ Design of PowerPoint layouts and word templates
- ✓ Graphic designs
- ✓ Troubleshoot and problem – solve documents of file issues
- ✓ Utilize a variety of software programs to produce projects

COMPUTER SKILLS

- Experience in Microsoft word
- Experience in Microsoft excel
- Experience in Power point
- Experience in CorelDraw Graphic suites
- Experience in Photoshop packages

PERSONAL DATA

Date of Birth: 28th December, 1987
Marital Status: Married
State of Origin: Kwara State
Nationality: Nigeria

HOBBIES

Reading, Sport and Travelling

REFEREES

Mr. Alabi Rasheed

Fashion Designer

15, Ayetoro Street, Sango, Ilorin

08162976933

Miss Abduljalil Ameenat

Computer Operator

9, Ayetoro Street, Sango, Ilorin

08105481886