

SALAMI TUNDE ADENIYI

E-mail Address: aburoqiba@gmail.com
Phone: 08136436127
Address: SW3/134, Osundina Street,
Idi- Arere, Ibadan, Oyo State.

OBJECTIVES

To use available Resources for the attainment of the mission and objectives of University, self-fulfillment, job satisfaction and professional distinction and self-dedication for the sustainable growth of the University.

PROFESSIONAL QUALIFICATION

- THE INSTITUTE OF CHARTERED ECONOMICS OF NIGERIA (ICEN) 2010
GRADUATE MEMBER

ACADEMIC QUALIFICATION

Master in Business Administration (Finance Option)	2012
B.Sc Economics (Edu.)	2008
Ordinary National Diploma in Accountancy	2000
West African Senior Secondary Certificate	2001

INSTITUTIONS ATTENDED WITH DATES

Ladoke Akintola University of Technology	2012
Ado-Ekiti State University, Ekiti State	2008
Osun State Polytechnic, Iree, Osun State	2000

PERSONAL QUALITIES

- ✍ Dynamic, versatile and self-motivated goal setter
- ✍ High leadership driving Skills
- ✍ Excellent Organisation skills
- ✍ Strong analytical power with excellent capability in resource management
- ✍ Excellent team player
- ✍ Ability to work under pressure and without supervision.

WORK EXPERIENCES

The Path Nur/Pry Schools, Ibadan, Oyo State 2005-2008
Position: Account Officer

Responsibilities:

- ✓ Issuing of receipts to the pupils.
- ✓ Updating of Cash and Bank analyses.
- ✓ Receiving and payment of cash.
- ✓ Preparation of monthly salary payroll and other incentives.
- ✓ Preparation of termly and annual financial statement.
- ✓ Recording of transactions with data base softwares.

Blessed Face Investment Scheme

Position: Account Officer

2002-2005

Responsibilities:

- ✓ Management the records of the share-holders
- ✓ Managing the list of investments of the scheme
- ✓ Supervision of the investment schemes
- ✓ Monitoring of credit limits of each member

Oluyole Local Government, Ibadan, Oyo State

2002-2003

Position: Industrial Training Student (Account Office)

Responsibilities:

- ✓ Preparation of monthly financial statement
- ✓ Updating of cash and Bank analyses
- ✓ Working with Cashier and Account officers
- ✓ Coordinating Account team activities
- ✓ Issuing of receipts for payments to the Local Government

ICT SKILLS

- Experience in Microsoft word and Microsoft excel
- Experience in Accounting Software (Peachtree, Eviews and SPSS)
- Experience in Power point

BIO DATA

Date of birth: 6th July, 1976

Marital Status: Married

State of Origin: Oyo State.

HOBBIES

- ✍ Reading, teaching and travelling.

SOCIETAL RESPONSIBILITIES

- ✍ Financial Secretary: Senior Staff Welfare Fund, Al-Hikmah University.
- ✍ Kwara State Representative: Al- Birr Islamic Cooperative Society.
- ✍ Financial Secretary; The Path Group of Schools

REFEREES

DR. HAMZA ABDUL RAHEEM
HOD, LANGUAGES
AL- HIKMAH UNIVERSITY, ILORIN.
TEL: 08065215549

DR. ABDUL WASIU GABADEEN
DEPT. OF EDU. MANAGEMENT
UNIVERSITY OF ABUJA

TEL: 07039755216

DR. KAMIL YUSUF
LECTURER 11
DEPARTMENT OF CHEMISTRY
UNIVERSITY OF ILORIN, ILORIN.
TEL: 08030782079

